MINUTES
EAHN Business Meeting
Saturday 5 March 2016

Time: 14.30 – 17.30
Venue: INHA, Paris

Attendees: Alona Nitzan-Shiftan (chair), Hilde Heynen, Ruth Hanisch, Christian Freigang, Tom Avermaete, Maarten Delbeke, Josephine Kane, Iuliana-Elena Gavril, Michela Rosso, Carmen Popescu, Davide Deriu, Marina Epstein-Pliouchtch, José Ángel Medina Muru, Jorge Correia, Daniel Millette, Andres Krug, Anna Ripatti, Kathleen James Chakraborty, Nele De Raedt, Belgin Turan Özkaya, Katia Frey, Eliana Perotti, Petra Brouwer, Susan Klaiber, Nancy Stieber, Elizabeth Merrill, Rob Dettingmeijer, Teresa Stoppani, Pablo Arza, Ana Tostões, Sibylle Le Vot, Merlijn Hurx (minutes)

1. Apologies for absence

2. To approve Minutes of Business Meeting, 21 February 2015, Pamplona.
The minutes of the Business Meeting held in Pamplona on 21 February 2015 were approved.

3. Election of officers
- Hilde Heynen takes over from Alona Nitzan-Shiftan as President of EAHN at the Dublin Conference in 2016, it is agreed that a search committee for a new Vice-President is installed with the following members: Alona Nitzan-Shiftan, Mari Hvattum, Zeynep Kezer.
  [Action: Alona Nitzan-Shiftan]
- Also a search committee is formed for the office of Treasurer and Secretary, who will remain in office until the Business Meeting of 2017. It is agreed that it will consist of: Hilde Heynen, Jorge Correia and Carmen Popescu.
  [Action: Hilde Heynen]
- In addition, it is agreed to install a search committee for a new Journal Editor, formed by Nancy Stieber and Christian Freigang with Maarten Delbeke in an advisory role. They will add one or two additional members to the committee.
  [Action: Nancy Stieber]

4. Membership and Office
- Secretary Merlijn Hurx reported on the current state of membership and the Office. On February 19th 2016, the EAHN had 308 members, including 68 Student Memberships and 6 Institutional Members (University IUAV of Venice, Politecnico di Torino, Universiteit Gent, Université Libre de Bruxelles, Ramla Benaissa Architects, Philadelphia USA, IE School of Architecture & Design, Madrid). These numbers are fairly stable compared to 2015 (316 members including 79 student members, and 2 institutional), though the number of institutional members has increased.

- After two and a half years, the Institut für Geschichte und Theorie der Architektur (gta) at ETH Zurich, has informed the EAHN that they wish not to continue the support of the Office after June 2016. A new host institution needs to be found for a minimum of a two year period. Katia Frey and Eliana Perotti stated that with a more efficient division of tasks between the Secretary, web team and the Office, its tasks can easily be
performed by one person. They will prepare a document on the duties of the Office and will make suggestions for improvements in efficiency. Merlijn Hurx has proposed to look for a PhD of Post-Doc, who is familiar with working with websites and is willing to commit himself/herself for a minimum of two years to the EAHN.

[Action: Eliana Perotti/Katia Frey/all]

5. Board composition.
Vice-President Hilde Heynen reported on the proposal of a more formalised appointment of the EAHN-board. While preserving the open character of the EAHN, it is proposed to introduce a rotation system in which members are appointed for a fixed term. The board should exist of:

- 5 officers (President, Vice-President, Second Vice-President, Treasurer, Secretary)
- Journal Editor
- Office (1 person)
- ca. 5 committee chairs (the Chair(s) of the upcoming themed conferences, Finances, Publications (Awards), Academics (rank list of journals, document on excellence in architectural history etc.), Interest Groups).
- Web editors
- 6 regional representatives.

Discussion
Nancy Stieber remarked that the proposal was very similar to article 4 of the Reglèment Intérieur (2010), and suggested that it would be useful to compare it with the present proposal. In addition, it was remarked that while the geographical spread of the board members is very much encouraged, other factors needed to be taken into account as well, such as research interests, availability, age/stage of career. Tom Avermaete, suggested such criteria should not be applied rigidly, but need to be taken as criteria of ambition/guidelines, in line with the mission statement of EAHN.

For the selection of the official board members a call should be made upon the members who are actively involved with EAHN. It was agreed that attendance of the past three Business Meetings would be taken as criterion. The Secretary will prepare a list of the members who have attended at least two out of the last three Meetings, also taking into account the apologies of absence.

[Action: Merlijn Hurx]

In addition, Carmen Popescu suggested that in order to select board members, who are new to the EAHN, it would be good to ask former and future conference Chairs for names of candidates, because they can draw upon their local networks.

It was agreed that for the Special Business Meeting in Dublin a more detailed proposal will be prepared by Hilde Heynen, Nancy Stieber, Andres Kurg, and Belgin Turan Özkaya.

[Action: Hilde Heynen]

6. Finance

Treasurer’s Report.

Current state and the year ahead.

The Treasurer Ruth Hanisch reported that the healthy financial state of the EAHN (see below) allows for small investments, such as the celebration of 10 years of EAHN. She proposed to keep a reserve of at least 10,000€.
### Finances 2015

**Starting balance** 21,242.34€

**Income**

*Total income* 24,525€

**Expenses**

- Paypal fees 885.15€
- Dispute activity Paypal 185€
- Bank cost 2015 158€
- Work on old website 1,617.63€
- Website reconstruction 7,229.47€
- Refund server costs M. Claypool 908.42€

Total Expenses 30,383.67€

**NET (Income 2015 - Expenses 2015 without spillover from 2014)** -5,858.67€

**End Balance** 15,383.67€

### Estimate for 2016

**Starting Balance** 15,383.67€

**Projected income**

- 200 Individual Members 15,000€
- 100 Student Members 3,500€
- 4 Institutional Members 1000€

*Total projected income* 18,600€

**Expenses**

- 10th anniversary celebration 5,300€
- Special session Dublin 3,500€
- Website maintainance 1,500€
- Special issue AH 3,000€
- Journal 8,500€
- Bank 300€
- Paypal 800€

*Total projected expenses* 22,900€

**NET (Income 2016 - Expenses 2016 without spillover from 2015)** -4,300€

**End Balance** 11,083.67€
Discussion
Merlijn Hurx recommended that a controller should be installed. It was agreed that this task should be performed by the future Financial board member.

Daniel Millette proposed a vote of thanks to Ruth Hanisch for her hard work to get EAHN financially healthy.

7. Website
Because of Josie Kane’s central role in the construction of the new website, the Secretary has asked the Web Editor to report on the website.
- Josie Kane explained the new composition of the web team, which consists of team of three Web Editors, who look after the public website and members-only areas, liaising with the professional web developer (Greasy Spoon), the Office in Zurich, and Officers when necessary. Each editor takes responsibility for a particular area, but they work closely together to ensure the overall functionality of the site. Danielle Willkens is new to the team, she will deal with membership enquiries, and she looks after the Interest Groups and Social Media while Anne Hultzsch is on maternity leave. Josie Kane will continue to oversee the overall content and functionality of the website.
The team is complemented by Elizabeth Merrill, who acts as correspondent coordinator. Josie Kane proposed a vote of thanks to Libby for taking care of the news updates.

- From October 2015 a new website has been built, which merged into one domain the two previous separate (but linked) websites – the public site and the members area. The new website has different access levels for members and non-members. Other improvements have been made, among which:

- a new more legible “theme”
- improved navigation and speed
- a seamless transition from public to members-only areas
- a more user-friendly Interest Groups area
- automated membership registration

- Future challenges will be to fill the Interest Group section with content. Also two new conference pages for the Biennial and Themed events have been set up. They are currently hidden, but will be ready for use by future organising committees. They provide a flexible template to future conference committees, whilst ensuring that these key meetings retain a strong EAHN identity. It should also make conference registration for members easier, and create an accessible archive of past events. It is agreed to try out the conference pages for the International Meeting in Tallinn.

[Action: Josie Kane/Andres Kurg]

The website is still work in progress, and therefore Josie invited all attendees to share their comments with the Web Editors. Furthermore, Josie called upon the board to send their images for the website, which are necessary to better reflect the great diversity of research interests of EAHN. Images will change on monthly basis, and can be credited.

- Special note: There have been several problems with the registration for the Dublin conference, due to a glitch caused by PayPal changing the settings, and a fire at the UK server site. Fortunately, these problems have all been fixed.

Discussion
Kathleen James Chakraborty announced that, because of the registration problems, the Early Bird registration for Dublin is extended until the end of March. She proposed a vote of thanks to Josie Kane for all her hard work in dealing with the registration.

Michela Rosso and Merlijn Hurx recently discovered that the conference website of Turin 2014 is down. Without informing the EAHN, the Politecnico decided to terminate the website, but fortunately Michela has retrieved a copy of the old website. Merlijn and Josie will take care that its content will be made available on the EAHN website. It was agreed that in the future all conference websites should be archived on the EAHN domain.

[Action: Merlijn Hurx/Josie Kane]

Josie Kane affirmed Alona Nitzan-Shiftan that the new website allows to add new content, such as clips of the video of the round table, organised to celebrate the 10th anniversary of EAHN.

Alona proposed another vote of thanks to Josie for her indefatigable work on the new website.

8. Interest Groups
The Secretary and Danielle Willkens held a meeting for the Interest Groups on Friday 4 March to discuss the activities of the Groups and the way EAHN can enhance its support. Thanks to efforts of Kathleen Chakraborty and Anne Hultzsch, a programme has been established for six groups at the biennial International Meeting in Dublin. On Wednesday afternoon parallel sessions of 1.5 hours are scheduled for the meetings of the groups of Word & Image, Postmodernism, Environment, Housing, and Gender. Urban Image needed more time and for their group 4 hours are programmed. We asked the Groups to think of other formats than a regular conference session, because that would basically add another day to the conference. Some groups have arranged a workshop, or a round table with poster presentation, and others have prepared a discussion following the issue of Special Collection in Architectural Histories. These meetings are free to experiment, and may eventually serve as an incubator of new formats for our conferences.

Until now, no Group has published a Position Paper in Architectural Histories, but it is expected that the Groups are keen to publish the outcome of their meeting in Dublin in the Journal. Also, the Interest Group pages on the EAHN website have seen little activity: with the new website in place, this is hopefully to change in the near future.

Danielle Willkens and Merlijn Hurx have prepared a list of grants, that are specifically geared towards supporting academic networks. They will share this list with the Group Coordinators, who should encourage their members to write a proposal. The EAHN will try to offer support, for instance it could liaise groups with members, who have already successfully applied for such grants.

[Action: Danielle Willkens/Merlijn Hurx]

Discussion
Journal Editor Maarten Delbeke stated that a separate section on the Journal webpage, called ‘Field Notes’, will be created for Interest Groups. Depending on the number of members, EAHN can support 2 to 3 Position Papers per year, but more papers are of course welcome, although in that case the Groups need to find additional funding. It was agreed that application goes via Danielle Willkens.

[Action: Danielle Willkens]

Alona Nitzan-Shiftan called upon the board members to use the Interest Group section on the EAHN website more regularly. She added that it allows documents to be shared more easily than via email.
9. Journal

- The Journal Editor Maarten Delbeke reported that the number of visitors are stable (circa 25,000 per year), and the same goes for the publication rate: circa 25 articles per year. There is a clear correlation between announcements of new content and numbers of visitors. It is therefore crucial that the Editorial Board and Web Team make sure that the EAHN site, the Journal website and social media outlets remain closely linked.

[Action: Editorial Board/Danielle Willkens]

- The Journal is currently producing two special collections: Travel, edited by three members of the EB (Belgin Turan ÖzKayva, Edoardo Piccoli, Davide Deriu), and Word and Image, edited by two guest editors (Anne Hultzsch, Catalina Mejia Moreno). Three more special collections are currently in preparation: The issue celebrating 10 years of EAHN, a special collection on origin myths and primitivism in architecture, edited by Sigrid de Jong and Maarten Delbeke, and a special collection edited jointly by the EB. The EB is currently drafting a call for papers for this issue.

- The publication rate is steady, but since the introduction of the APC the anatomy of the journal has changed: most articles are part of Special Collections, some of which are funded by research grants. Still, all authors wishing to publish in the journal have been able to do so: there is limited appeal to the waiver fund, and the journal is able to grant every legitimate request. There is now a form on the journal website to field such a request. Our ability to waive APC’s is due to the considerable financial reserve provided by the allocation of part of the EAHN membership fee. The number of Research Articles and Position Papers can be improved, and therefore editor-in-chief called upon the board to invite people to propose a paper.

- In order to further secure the financial situation of the journal, the editor-in-chief is currently preparing an application for the Open Library of Humanities (OLH), an organisation supported by a large network of research and university libraries that takes charge of the APC’s of Open Access journals. If AH is accepted, OLH would take charge of the APC of 10 articles. With our current publication rate, this means that we could again waive the APC for all contributions.

Since OLH is funded by university libraries, acceptance of AH might be facilitated if libraries of institutions of EAHN-members (that are part of OLH) support the bid. Ghent University already does so. Maarten and Nele will draft a letter that EAHN members can use to appeal to their university libraries to support AH.

[Action: Maarten Delbeke/Nele De Readt]

- Ubiquity has submitted a request to Thompson to list Architectural Histories in the Web of Science. The EB is gathering information about the different indexes and lists that are being used across Europe to rate research output. Having AH listed in these indexes will help to justify the APC. EAHN members who are aware of involved in indexing should make the appropriate bodies aware of AH. Maarten and Nele will draft a letter that EAHN members can use to appeal to theses bodies to include AH.

[Action: all/Maarten Delbeke/Nele De Readt]

- As was discussed in Pamplona, the Journal will introduce a special section designated for the EAHN Interest Groups, titled: ‘Field Notes’. The part of the EAHN membership fee allocated for the Interest Groups allows the Journal to publish 3 Field Notes per year, assigned to the different Interest Groups according to a rotating system. The Dublin conference will yield a Field Note (and perhaps related articles) from the Housing group.

- AH will start to include bilingual abstracts (English/native or other language). Ubiquity is currently looking at how the journal system should be adapted to include this feature; it is feasible (at least one other Ubiquity journal has it).

- The EB will issue a call for 2 new members, with applications reviewed at the EB-meeting in Dublin.
Maarten Delbeke (editor-in-chief) will resign in June 2017 and, together with him, Nele De Raedt (editorial assistant) and Lex Hermans (proofreader). The call will be broadcast at Dublin, and a search committee will be formed (see item 3 above).

- AH will be present at the roundtable on digital publishing at the forthcoming SAH meeting in Pasadena.

**Discussion**

Ruth Hanisch remarked that EAHN should better communicate that Institutional Membership fees are donations for the Journal. Also, a list of the supporting institutions should be on the Journal website.  

[Action: Maarten Delbeke]

In addition, Alona Nitzan Shiftan remarked that a letter has been drafted that can be used to appeal to new institutional members. Nancy Stieber commented, that we should also inform our present Institutional Members better of what has been done with their donation. For instance, each year a thank-you letter to all Institutional Members with an annual report on the Journal should be send to them.  

[Action: Maarten Delbeke/Ruth Hanisch/Merlijn Hurx]

Carmen Popescu proposed that for book reviews it would be good to find regional covering by appointing a coordinator which will work with a system of correspondents.  

[Action: Maarten Delbeke]

Alona Nitzan Shiftan proposed a vote of thanks for the Editorial Board for all their hard work, and in particular their efforts to secure funds for the Journal.

**10. Affiliated organisations**

The secretary reported on the affiliated organisations. Our liaison Miriam Paeslack has enquired whether EAHN wants to continue a paid institutional membership with CAA. The officers believe that, although we certainly want to continue our association, paid membership to other organisations is deemed undesirable due to the limited budget of the network. Therefore the Secretary has proposed to CAA to come to a mutual understanding by waiving the fees for both organisations.

**Discussion**

The officers proposed to discuss the procedure for the organisation of future meetings at affiliated organisations, more in particular the SAH meeting in Glasgow in 2017 and the EAHN-SAHANZ themed conference in Australia in 2019. Currently, no procedure is in place to elect a representative of EAHN or to select proposals. All attendees agreed that for now a pragmatic approach should be chosen. Alona explained that SAH offered the EAHN to organise a round table in Glasgow, and it was agreed that she would take the lead in its organisation.  

[Action: Alona Nitzan-Shiftan]

The themed conference of SAHANZ is still far away, and since Hilde Heynen is already in contact with the officers of SAHANZ, it was agreed that for the moment she will act as the liaison for the conference.  

[Action: Hilde Heynen]

Maarten Delbeke remarked that Saundra Weddle, Nele De Raedt, and Elizabeth Merrill will organise an EAHN session at the upcoming RSA conference in Boston on 2 April 2016.

Davide Deriu asked if the EAHN is still interested in organising an annual PhD Symposium together with AHRA. In response, Andres Kurg offered to explore the possibility of organising a joint PhD symposium preceding the conference in Tallinn in 2018. It was agreed that he will be in contact with Davide Deriu and Teresa Stoppani, who will propose a plan at the AHRA Annual PhD Symposium in Sheffield (7 April 2016).
Ana Tostões proposed that the EAHN would liaise with Docomomo, and kindly offered the EAHN to organise a round table at 14th International Docomomo Conference in Lisbon (6-9 September 2016). In addition, Jean-Baptise Minnaert, the president of AHA, has proposed to explore future possibilities for collaboration. It was agreed that the Secretary will establish contact with both organisations.

11. Conferences and Business Meetings

International Conferences
The Dublin International Conference 2-4 June 2016
Kathleen James Chakraborty reported that the programme for Dublin will be announce on the conference website by next week. There will be three keynotes, one by Jean Louis Cohen, one by Roger Stalley, and one by Sibel Bozdogan. The opening reception is scheduled on Wednesday 1st. On that same day the Interest Group Meetings and the Editorial Board Meetings are planned, as well as the Business Meeting (16:00-17:30).

On Thursday evening, the EAHN (in close collaboration with Nasser Rabbat) wishes to organise a special session open to general public in acknowledgement of the current war in Syria and the refugee crisis in Europe. It will address questions concerning the reception of refugees as well as the damage to cultural heritage in the Middle East. Amin Maalouf is proposed as speaker, while by Manar Hammad will be approached for a photo expo/projection. It was agreed that EAHN will bear the costs for this session, which means that the network will not able to support travel grants for students.

Tallinn 2018
Andres Krug reported that the conference will be held 14-17 June 2018. These dates overlap with the end of the EU presidency of Estonia, so Andres stressed the importance of making reservations well in advance. Several regional partners from Finland, Lithuania and St.-Petersburg will be part of the organising committee, they will help in publicizing the conference and are likely to participate in the organisation of tours. The organising committee will meet in Dublin. Andres will contact Josie Kane on the use of the conference website template provided by EAHN.

The main venue of the conference will be the Estonian Academy of Arts, which is currently under restoration, but will be ready in May 2018. In the unlikely event that the building works take longer than expected, it is possible to move the conference to Tallinn University.

The organising committee is applying for additional funding for travel grants for Eastern European countries. The Call for Session will be out in Dublin.
Possible candidates for keynote lectures are: Mari Lending, Mario Carpo, and Michiel Riedijk, who is founder of one of the leading Architectural Offices in the Netherlands, Neutelings & Riedijk Architects. The conference is scheduled for October/November 2017.

Discussion
Alona Nitzan-Shiftan suggested that for the scientific committee candidates should be searched for, who have access to other geographies than the West (Gülru Necipoğlu at Harvard University or Kishwar Rizvi at Yale).

[Action: Tom Avermaete/Merlijn Hurx]

The Themed Conference “Histories in Conflict” (Israel) 2017
Alona Nitzan-Shiftan reported that the Themed Conference “Histories in Conflict” will be held in the Van Leer Institute in Jerusalem. The institute has a well established tradition of hosting conferences on Israeli-Arab relations. Several universities are involved, among which the Technion, and Ben Gurion University in Be’er Sheva, and Bezalel Academy of Arts and Design in Jerusalem, however the conference will be held under the (more neutral) flag of EAHN and the Van Leer Jerusalem Institute. The conference will address urban histories in conflict with an international, comparative approach. It will also consider questions of responsibility in the writing of history. The programme will consist of a keynote lecture that is open to the public, one and half day of sessions, and one or two days for a workshop for invitees. The last day will be reserved for tours. The conference is likely to be held in June 2017, which is exactly 50 years after the Six-Day War. The commemoration may coincide with a period of unrest in Jerusalem, in which case it can be decided to transfer the conference to another venue, probably the Technion. The scientific committee will include Alona Nitzan-Shiftan, Hilde Heynen, Panayiota Pyla, and Daniel Monk. There will be two additional members from Israel, and two other scholars from other geographies will be searched for. A call for papers will be ready in Dublin

[Action: Alona Nitzan-Shiftan]

The Zurich Gender Interest Group Meeting with the Business Meeting 2018
Because, Eliana Perotti and Katia Frey had to leave during the meeting, Hilde Heynen informed the board that the conference “Women and Gender in Architecture” will be held at ETH in Zurich in March 2018, probably in conjunction with the Business Meeting.

[Action: Eliana Perotti/Katia Frey]

The Joint Themed Conference with SAHANZ (Australia) 2019
See discussion above.

Business Meeting
It is proposed to prepare a schedule for the coming years with the locations of the BMs to guarantee a good geographical spread. Suggested locations are Germany, followed by Eastern Europe, Scandinavia or Austria.

Ruth Hanisch proposed to organise the Business Meeting of 2017 at Dortmund University. It is likely that it will be planned just after the conference ‘Theories’ History’ in Brussels, organised in February by Hilde Heynen.

The proposal for the Business Meeting at Dortmund University was warmly welcomed and accepted by all attendees.

[Action: Ruth Hanisch]
The Business Meeting in 2018 will be held in conjunction with the Interest Group Meeting in Zurich, and for 2019 several locations were suggested, among which Cyprus, Finland, and Albania.

12. EAHN Publications Award
Alona Nitzan-Shiftan reported that there are two Publication Awards in preparation, one for the best book, and another for the best article in Architectural Histories. Due to difficulties with linguistic barriers, the Book Award still needs further discussion on the selection procedures. However, the Journal Award is much easier to implement. There are approximately 30 Research Articles, which makes it feasible to award a prize in Dublin. A committee is to be formed by Hilde Heynen on short notice, in which at least one representative of the Editorial Board takes place. In addition, a long list of circa 10 articles needs to be prepared by the Editorial Board. Kathleen James Chakraborty is asked to schedule time for the award before the middle keynote lecture. The exact criteria for the Journal Award are up to committee.

In the future, the prize should be awarded every two years at the International Meetings.

[Action: Hilde Heynen/Maarten Delbeke]

13. Any Other Business
In response to new building plans near the Temple Mount in Jerusalem, Alona Nitzan-Shiftan asked the board if the EAHN should take a more active role into the preservation of contested heritage. For instance, the EAHN could write a professional statement to decision makers. Although, all attendees were sympathetic to Alona’s idea, it was thought more appropriate to circulate an open letter for support that can be signed by individual members. Because such appeals need to be in keeping with EAHN’s mission statement, it was agreed that before publication, each appeal should first be submitted to the officers.

Hilde Heynen gave an update on the proceedings of the Belgrade Themed Conference ‘Entangled Histories, Multiple Geographies’ of 2015. She reported that a modest publication is being prepared by the Faculty of Architecture of the University of Belgrade. It will not have the character of an official book publication by the EAHN.

On behalf of all attendees, Alona Nitzan-Shiftan expressed her appreciation to Carmen Popescu and Christine Mengin for the impeccable organisation of the AHA symposium and Business Meeting at the INHA.