

MINUTES

EAHN Business Meeting
Saturday 4 February 2017

Time: 14.00 – 18.00

Venue: TU Dortmund, Rudolf-Chaudoire-Pavillon, Campus Süd, Baroper Straße 297, 44227 Dortmund.

Attendees: Hilde Heynen (chair), Ruth Hanisch, Mark Crinson, C n  Bilsel, Jos   ngel Medina Murua, Maarten Delbeke, Josephine Kane, Iuliana-Elena Gavril, Carmen Popescu, Daniel Barber, Jorge Correia, Andres Krug, Kathleen James Chakraborty, Alona Nitzan-Shiftan, Nele De Raedt, Petra Brouwer, Nancy Stieber, Anne Hultzsch, Pablo Arza, Mar a Ang lica Mart nez, Axel Fischer, Christoph Grafe, Panayiota Pyla, Wouter van Acker, Torsten Lange, Anat Falbel, Mariann Simon, Merlijn Hurx (minutes).

Andres and Nele had to leave during the meeting.

1. Apologies for absence

Marie Ther se van Thoor, Barbara Arciszewska, Tom Avermaete, Dirk van den Heuvel.

Merlijn Hurx proposed a moment of thought for Rob Dettingmeijer, one of the founding fathers of EAHN, who sadly passed away in 2016.

2. To approve Minutes of Business Meeting, 21 February 2015, Pamplona.

The minutes of the Special Business Meeting held in Dublin on 1 June 2016 were **approved**.

3. Election of officers

The President, Hilde Heynen, reported that the search committee (Hilde Heynen, Carmen Popescu, Jorge Correia) has found C n  Bilsel (Middle East Technical University, Ankara) and Jos   ngel Medina Murua (University of Navarra, Pamplona) willing to accept the Office of Secretary (C n ) and Treasurer (Jos ). They were warmly welcomed, and their election was approved by unanimous consent of all attendees.

- Hilde Heynen also welcomed the new Journal Editor, Petra Brouwer, who takes over from Maarten Delbeke.

- A search committee is formed for the office of Vice-President. It is **agreed** that Mark Crinson will take the initiative to compose the committee. Next to the Vice-President, also Carmen Popescu and Maarten Delbeke consented to be part of the committee.

[Action: Mark Crinson]

4. EAHN council

Hilde Heynen reported that the search committee (Hilde Heynen, Mariann Simon, Anne Hultzsch, Torsten Lange, Anat Falbel, Edoardo Piccoli, Kathleen James-Chakraborty, and Nancy Stieber) has

selected three new EAHN councillors: Henrieta Moravčíková (Slovak University of Technology, Bratislava), Torsten Lange (ETH Zurich), and Anat Falbel (Universidade Federal do Rio de Janeiro). The committee has strived for diversity in geographical spread, research interests, and stage of career. The three candidates have accepted the position of councillor for a period of three years, starting from the Dortmund Business Meeting. They were warmly welcomed by all attendees and their election was **approved** unanimously.

The search committee will continue to look for a second class of three councillors, who will be installed at the Business Meeting of 2018. Hilde Heynen, Mariann Simon, Anne Hultzsch, Edoardo Piccoli, Kathleen James-Chakraborty, and Nancy Stieber will continue to be part of the committee, and additional members may be invited to strengthen the committee.

[Action:Hilde Heynen]

5. Bylaws

Hilde Heynen reported on the new bylaws, which she has drafted up together with Nancy Stieber. The EAHN has long existed without official bylaws, while at a certain point even multiple draft versions circulated. The new document presented at the Business Meeting provides clear rules, but allows enough flexibility as not to impede future developments. Hilde Heynen proposed the attendees to send textual comments to the Secretary, and focus in the discussion on matters fundamental to the bylaws.

Discussion

Ruth Hanisch remarked that page numbers are missing.

Mark Crinson observed that Article 8.a lists various committees, but not all of them exist and may not exist in the future. It was suggested by Daniel Barber to substitute the word “will” by “may”: *The Standing Committees of the Network may consist of a Nominating Committee...*

The bylaws are **approved** by all attendees, and will be published on the website as soon as the suggested changes have been made.

[Action: Secretary]

6. Membership, website, and Office

- Secretary Merlijn Hurx reported on the current state of membership and the Office. On 31 January 2016, the EAHN had 404 members, including 96 student members and 7 institutional members (University IUAV of Venice, Politecnico di Torino, University of Belgrade, Universiteit Gent, Université Libre de Bruxelles, Ramla Benaissa Architects, Philadelphia USA, IE School of Architecture & Design, Madrid). The high number is a true record since the EAHN introduced paid membership in 2013.

- Web editor Josie Kane reported that the website has been down for several days, because of a hack. Meanwhile, the website has been fixed and recent updates have been restored. Josie will investigate with the web developer what went wrong, and how a better web security can be attained.

- The Secretary reported that the Office has been relocated from ETH Zurich to the University of Navarra in Pamplona and Leeds Beckett University. A division of tasks by each branch of the Office

has been established, Pamplona being responsible for correspondence and membership, and Leeds taking care of news announcements (in collaboration with Libby Merrill, EAHN correspondent).

7. Finance

Treasurer's Report.

Current state and the year ahead.

The Treasurer Ruth Hanisch reported that EAHN has a substantial reserve, part of which is money owed to the Journal.

BALANCE EAHN 2016 Bank account and Paypal account

2015

account 31/12/15	EUR	29.969,01
paypal 31/12/15	EUR	<u>4.814,66</u>
		34.783,67

account 31/12/16		46.156,84
paypal 31/12/16		<u>8030,66</u>
		54.187,50

Income

Paypal to Bank		18000,-
Paypal income rest		8827,68
Institutional Membership account		500,-
Membership into account		110,-
Dublin revenue		4868,79
APCs into account		<u>6274,97</u>
		38.581,44

Expenses 2016

Paypal fees		1071,49
Bank cost 2016		253,03
Website reconstruction		873,33
Paris event		5001,00
Dublin event		1135,65
Invoices Journal		<u>10843,11</u>
		19.177,61

Balance 2016 **+19.403,83**

Capital AH and EAHN

Journal	+27.156,89 (see attachment)
EAHN Capital	<u>+27.030,61</u> (Including 4868,79 Euros for Tallinn)
	+54.187,50

Estimate for 2017

website maintainance	1500,-
special issue AH	3000,-
Bank	300
Paypal	900
Journal	<u>8500</u>
Estimated expenses for 2016	14.200

Calculation of the depot EAHN owes to the Journal for 2014 and 2015**2014**

20 Euro per 316 members on 19/02/2015	EUR	6320
5 Euro per 316 individual member for the use of interest groups	EUR	1580
2 Institutional membership a 250 Euro	EUR	<u>500</u>
		8.400,-

2015

308x20	6160
308x5	1540
250x6	1500

	9.200
2014	8.400
2015	<u>9.200</u>
	17.600

Liability Network to Journal AH	17.600,-
APCs 2015 on our account	<u>1800,-</u>

Total Depot of the Journal within the EAHN account +19.400,-

2016

404x20	8080,-
404x5	2020,-
5x250	<u>1250</u>
	11.350
APC	7.250,-
Expenses	-10.843,11
Balance	7856,89
+2015	<u>19.400,-</u>
	+27.156,89

Total depot of the Journal within the EAHN account EUR 27.156,89

Discussion

Petra Brouwer suggested that EAHN should consider the introduction of a tiered fundraising approach with different sponsor levels (e.g. “bronze, silver, gold etc”).

Alona Nitzan Shifan remarked that EAHN should also encourage the Interest Groups to apply for European Funding (e.g. COST Action).

- New financial model for EAHN

The Secretary reported on a proposal for a new financial model for EAHN. With the introduction of paid membership in 2013, EAHN’s financial situation has greatly improved, but membership numbers have fallen substantially to an average of just 300-400 members per year. It is to be expected that numbers will not increase significantly, because a majority of our members join EAHN to register for the conferences and remain with us for only one year.

Evolution of memberships				
Year	regular	student	institutional	<i>total</i>
2012 (free membership)	1600			1600
2013	10	22		126
2014	23	78	2	317
2015	23	68	6	308
2016	30	96	7	404

Because EAHN wants to be an open network, rather than an exclusive society, the Officers, have considered a new financial model based on free membership. Income is to be generated by the conferences: instead of paid membership, EAHN will charge 75€ to the conference organisers for

each registered participant of the International Meetings and Themed Conferences. Institutional memberships become donations to the Journal (which in reality they are already).

The officers believe that the model offers the EAHN several important advantages, among which:

- The number of memberships is bound to rise.
- EAHN gets a more open and inviting character.
- EAHN will be in a better position to become the online platform for our discipline, because features as News and the Interest Groups are no longer behind bars in the members' area, but accessible for everyone. Note: Participation in the Interest Groups however, will only be available to members, and after being vetted by the Group Coordinators. Also, Groups will continue to differentiate access to working documents etc., sharing them with the World Wide Web or only with Interest Group members.
- EAHN gets rid of the double step registration procedure for EAHN conferences, which was not a very user-friendly. Conference organisers can hire professional organisers, which have the right infrastructure and manpower to deal with problems. For the past few conferences, we were totally dependent on our Josie Kane, who spent many days and nights as crisis manager.

However the new model has also an important downside. It is to be expected that EAHN's income will decrease, because we will lose the membership fees from a small but stable core of continuous members. However, this loss is partly compensated by the foreseeable increasing revenues from Themed Conferences. In addition, a tiered fundraising approach with different sponsor levels, would allow dedicated members to make donations.

The financial simulation made by Merlijn Hurx, shows that EAHN can depend entirely on the income from conferences and donations. However, two issues need to be considered:

1. To ensure that the money will be transferred to EAHN after the conference, a model contract has been drafted up by the Treasurer that is to be used for each conference.
2. EAHN may consider increasing the regular registration fees at some point, to balance it with concession rates for scholars without substantial means or the support of an institution.

Discussion

Carmen remarked that EAHN should clearly explain institutions what they get in return for their donations.

Jorge Correia applauded the new plans, but pointed out that the simulation does not include concession rates. In addition, he remarked that changes should be made to the conference guidelines.

[Action: Secretary]

Daniel Barber warned that growing membership generates more web traffic, which could mean higher costs for the website. Josie Kane, explained that the website is designed to be self-maintained and only more complex technical matters are taken care off by a professional web developer. Getting rid of PayPal means an important reduction of the complexity of the website. To reduce the workload for the web editors and to improve communication via social media, Josie proposed to strengthen

the web team with a communications officer. Her proposal was **accepted** by all. Josie and Anne Hultzsch will write a job description

[Action: Josie Kane/Anne Hultzsch]

Anat Falbel and Alona warned that transferring money from conference organisers outside of EU, might be subject to high fees or cause other financial difficulties. Instead, Andres has assured the Officers that financial experts at his institution foresee no difficulties for Tallinn. Kathleen affirmed that for Dublin such a procedure would have smoothed the registration considerably. Hilde responded that EAHN needs to establish a model that is applicable for most cases, and provide tailor-made solutions if problems occur. Alona needs to sort out financial practicalities for the Jerusalem Conference.

[Action: Alona Nitzan Shiftan]

Hilde proposed to start with the new model **as of 1 January 2017**, unless it would turn out to cause difficulties for the Jerusalem conference. In that case the start can be postponed until after the Themed Conference in Jerusalem. People who paid their membership dues after 31 December 2016 will get a refund. The Officers and the financial committee have to elaborate on details.

Merlijn proposed to vote on the proposal, which was unanimously **accepted** by all attendees.

[Action:Treasurer/Secretary]

8. Journal

- The Journal Editor Maarten Delbeke reported that 21 articles have been published in 2016, which is, three short of the desired 24 (the missing three have come out in January 2017. The number of visitors is stable. The all time top ten has a good spread thematically, chronologically, and career stage.

- Submissions declined after charging APC-fees, but they are recovering since the waiving of APC's as (1 October 2016). Open Library of Humanities (OLH) has accepted to fund the Journal, which allows the Journal to waive APC's. OLH is an organisation supported by a large network of research and university libraries that takes charge of the APC's of Open Access journals. OLH agreed to fund the APC of 10 articles of AH, however the agreement is dynamic, and can be negotiated when output increases.

- The Journal is currently producing two special collections: *Travel*, edited by three members of the EB (Belgin Turan Özkaya, Edoardo Piccoli, Davide Deriu), and *Word and Image*, edited by two guest editors (Anne Hultzsch, Catalina Mejia Moreno). Two more special collections are currently in preparation: The issue celebrating 10 years of EAHN, and a special collection on origin myths and primitivism in architecture, edited by Sigrid de Jong and Maarten Delbeke. In addition, two more calls for papers will be launched for a special collection on "Digital architectural history" (Thomas Hänslı and Maarten Delbeke), and "Resilience", edited by the Editorial Board.

- Upcoming for the first time are 'Field Notes', a special section designated for the EAHN Interest Groups. The first set is from the Environment Group. (eds. Torsten Lange and Sophie Hochhausl).

- There are several major changes in the composition of the Editorial Board. Nele and Maarten are replaced by Petra Brouwer (new editor) and Christian Parreno (new assistant); there is a transition period until June 2017. In addition, Andrew Leach, Davide Deriu, Edoardo Piccoli, Belgin Turan, Pani Panayiota, and Sandra Weddle expressed their wish to step down. They are replaced by Stylianos Giamarelos, Anne Hultsch, Torsten Lange, Claire Jamieson, and Lucia Perez-Moreno. The EB is currently looking for a book review editor after 1800, and for a new proofreader. The latter would ideally be a multilingual PhD student, but not necessarily a native English speaker. Maarten asks the attendees to pass on names of potential candidates to Petra.

- Mercedes Volait and Maarten will host a round table on the topic of open access publishing in architectural history in Europe as the EAHN session at SAH Glasgow 2017. There will be participants of open access platforms/journals (Wolkenkuckucksheim, bfo), funding agencies (CNRS), and organizations involved in Open Access (OLH)

- Several separate calls for position papers, open collection, special collections and articles will soon be issued; Maarten asks the attendees to spread the word and encourage people to submit.

- The EB will initiate a Newsletter and Twitter account for the journal.

[Action: Journal Editor]

Discussion:

Carmen wants to know what the geographical spread of the readership is. Maarten replied that the top five is formed by USA, UK, India, Italy, Russia, with the note that the high position of India is due to Ubiquity press copy editors, who are based in India.

To increase the visibility of AH among scholars from outside USA and Western Europe, Carmen proposed to gear the theme of Special Collection towards audiences in Eastern Europe, Southern America etc. However, Maarten commented that AH has already become too dependent on Special Collections. Preferably, the Journal would solicit more contribution to Open Issues (current ratio is 18/4 articles Special Issues/Open Issues). In addition, a call should be launched for position papers. Anat Falbel raised the concern that the EB has to reflect the diversity of the scholarly community. To which Maarten responded that the EB underlines the importance of diversity, as is well reflected by the geographical spread of its members, some of whom come from Asia and Southern America (e.g. Singapore, Brazil and Ecuador).

Axel Fischer suggested another way of raising awareness of AH among students by offering a print version to sponsors. Maarten replied that print on demand is already possible, but is rather expensive.

Christoph Grafe asked the EB if it has considered hiring a professional proof reader? Maarten replied that the Journal has a professional copy editor, and that proof reading essentially concerns the final phase of the printing process, and can therefore be done by a PhD student.

To the question by C  n   Bilsel on where the Journal stands with indexing, Maarten replied that AH is indexed by several services. It has also submitted a request to Thompson to list AH in the Web of Science, however the process has been a struggle for 3 years, with no definitive outcome so far.

Hilde proposed a vote of thanks to Maarten for his indefatigable work for the Journal, and in particular for his efforts to secure funds.

9. Conferences and Business Meetings

International Conferences

The Tallinn International Conference, 14-17 June 2018

The Scientific Committee has received 90 proposals, from which 25 sessions were selected. There were many strong proposals, and therefore Andres Kurg will check if it is feasible to accept three additional proposals, bringing the total number of sessions on 28.

Due to Brexit, Estonia has agreed to move up its EU presidency slot by six months, which means that the International Meeting will no longer overlap with the presidency. This makes it a lot easier to negotiate with hotels for good package deals.

The AHRA PhD symposium is held in Helsinki two days prior to the start of the EAHN International Meeting, allowing PhD's to travel to Tallinn afterwards. In addition, the research project MODSCAPES will host an international conference in Tartu before the EAHN meeting on Monday 11 and Tuesday 12 June. Axel Fischer has proposed to collaborate and organise tours together. He will also encourage the MODSCAPES network to respond on Tallinn's CfP.

Discussion

Nancy Stieber counselled that EAHN makes sure that no doubles are proposed for the EAHN and SAH conferences. Andres will send a list of sessions for Tallinn to SAH.

[Action: Andres Kurg]

EAHN International Meeting 2020

The Open Call to host the International Meeting in 2020 resulted in one bid by Richard Williams, head of Edinburgh Art College. The proposal is very solid, providing even a detailed indicative budget. Mark Crinson stated that Edinburgh has a large number of architectural historians. Furthermore, good financial resources back the proposal. Promising is also the collaboration between Art History and Architectural Schools.

The proposal was warmly welcomed and **accepted** by all attendees. Hilde Heynen will write a letter of acceptance.

[Action: Hilde Heynen/Mark Crinson]

Themed Conferences

The Jerusalem Themed Conference "Histories in Conflict" 2017, 13-15 June 2017

Alona reported that from the 70 proposals submitted, 30 papers have been accepted. There was a good geographical spread. The programme will consist of keynote lectures, sessions and workshops

for invitees. The Van Leer Institute offers the venue for free, but might also be interested to fund a public lecture. Furthermore, Alona hopes to get funds from the Israel Science Foundation. Many applicants are PhD student, who don't have the means to pay high registration fees. Also, local scholars are not used to pay a substantial registration fee. This could make it difficult to meet ends. Hilde counselled Alona to take care that the agreed money per participant goes to EAHN.

[Action: Alona Nitzan Shiftan/Treasurer]

The Delft Themed Conference "The tools of the architect" in 2017

Merlijn reported that a Scientific Committee and Organising Committee have been established. The conference will be held from 22 to 24 November 2017 at TUDelft and The New Institute in Rotterdam. A conference website and CfP are about to be launched.

[Action: Tom Avermaete/Merlijn Hurx]

The Joint Themed Conference with SAHANZ (Australia) 2019

Mark Crinson is in contact with Andrew Leach on the organisation of the conference. The theme is "Distance looks back", and proposal has been drafted up, but it still needs some further elaboration. Open for discussion is the location of the conference.

Jorge Correia suggested that in the discussion for the location, it is important keep in mind that SAHANZ and EAHN reach out to Asia and the Pacific. Wouter van Acker confirmed that goes well with the ambition of SAHANZ.

[Action: Mark Crinson]

Business Meeting

The Business Meeting 2018

Because the proposal of Zurich fell through, the officers have searched for a venue in Poland, a country that has never been visited by EAHN. They have found Barbara Arciszewska willing to host the 2018 BM in Warsaw.

The proposal for the Business Meeting at Warsaw University was warmly welcomed and **accepted** by all attendees.

[Action: Secretary]

10. Special Collection 10 Years EAHN

Nancy Stieber reported that the first batch of the Special Collection in *Architectural Histories*, marking the celebration of the 10th anniversary of EAHN, will consist of the contributions from the speakers in Paris (4 March 2016). The second part will consist of Position Papers, for which a CfP has been issued in Autumn 2016. The call has led to a strong response of 18 proposals.

[Action: Nancy Stieber/Alona Nitzan Shiftan]

11. EAHN Publications Award

Hilde Heynen proposed to revitalize a committee for the Journal Award (best publication in AH) and the Book Award. The latter still needs further discussion on selection procedures. The committee has to establish criteria for such an award and advise at the next BM on the feasibility of a Book Award. The following candidates are proposed: Hilde Heynen, Christoph Grafe, Panayiota Pyla, Michela Rosso, and Mariann Simon

Discussion

Nancy Stieber remarked that EAHN could alternatively think of different categories for the Journal, for instance the best publication under 40 etc.

It was **agreed** that no prize money will be awarded.

[Action: Hilde Heynen]

12. Proposal unifying criteria for scientific production

Hilde Heynen proposed to re-establish a committee that drafts up a proposal for an international, consensual standard to evaluate scientific production in our discipline.

Discussion

Kathleen suggested that the criteria drafted up by Royal Irish Academy, may be good starting point.

Axel pointed out that the COST Action “European Network for Research Evaluation in the Social Sciences and the Humanities” (CA15137) started several months ago. EAHN should try to send a representative to their upcoming conference in Antwerp (6-7 July 2017): <http://enressh.eu/activities/>

[Action: Hilde Heynen]

13. Any other business

Hilde Heynen reported that SAH has asked EAHN to become a “communication partner” to promote the SAH meeting in Glasgow.

It was **agreed** that EAHN becomes a partner to SAH under the condition that SAH also communicates EAHN activities. Preferably, a long-term agreement should be reached.

[Action: Mark Crinson]

Josie Kane remarked that also the Design History Society is also keen on collaborating with EAHN.

It was **agreed** that Josie and the Secretary explore opportunities for collaboration.

[Action: Josie Kane/Secretary]

Hilde Heynen proposed a vote of thanks for the parting Treasurer and Secretary. Of behalf of EAHN, they were kindly offered a present by the new Secretary Cănă Bilsel and Carmen Popescu.

On behalf of all attendees, Hilde Heynen expressed her appreciation to Wolfgang Sonne, Christoph Grafe and Ruth Hanisch for the impeccable organisation of the Research Kolloquium and Business Meeting.